



October 6, 2022

Board of Directors
Jamestown Sanitary District
P.O. Box 247
Jamestown, CA 95327

Dear Board of Directors,

The Board of Directors of the Tuolumne City Sanitary District requested that I contact your Board to determine if you have an interest in jointly recruiting and sharing a part-time General Manager. I will be retiring once the Tuolumne City Sanitary District Board of Directors appoint a new General Manager. I currently work between twenty-five to fifty hours per month. This involves being physically in Tuolumne City one-day per week. If your Board of Directors wished to share a General Manager the person could also work for Jamestown Sanitary District an additional one to three days a week, or an additional twenty-five to one hundred hours per month.

Our District wishes to begin the recruitment process next month. I anticipate that the cost of the recruitment should not exceed \$1000 per agency plus staff time. If your Board is interested in exploring a joint position we would need to know if your agency is interested and the number of hours per month that you would require of this position. We plan to recruit a General Manager from a consulting firm or as an individual under contract, whoever best meets the District's needs.

If you have an interest in pursuing a joint General Manager, please let us know by November 15, 2022. If you wish to discuss this option in more detail, please feel free to contact me at 916.390.0785 or District Secretary / Office Manager Brenda Bonillo at 209.928.3517.

Sincerely,

A handwritten signature in blue ink that reads "Dave Andres".

Dave Andres
General Manager
Tuolumne City Sanitary District

cc. Patti Ingalls, District Manager
TCSD Board of Directors