

**TUOLUMNE CITY SANITARY DISTRICT
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – REGULAR MEETING MINUTES
November 1, 2023 at 6 PM**

DIRECTORS PRESENT:

John Feriani, President/Chair
Wren Easter, Vice President/Chair
Jason Hart

DIRECTORS ABSENT:

Nick Ohler

DISTRICT REPRESENTATIVES:

Dave Andres, General Manager
Brenda Bonillo, Office Manager
Ben Kikugawa, Chief Plant Operator (via phone)

Members of the public were present.

1. Director Feriani called the meeting to order at 6:03 PM.

2. Public Forum: (3 minutes per item maximum)

There were no members of the public wishing to speak and no correspondence was received for consideration.

3. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held October 4, 2023 and Special Meeting held October 23, 2023
- b) Approval of warrants for the month of October 2023
- c) Review of FY 2023/2024 Profit & Loss Report
- d) Approval of Forsgren Associates, Inc. Task Order 23-01, WWTP Phase II Improvements – Construction Management Services

MOTION: Director Hart moved to approve items of the Consent Calendar as presented. Director Easter seconded, and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter, and J. Hart (3)

Nays: None

Abstain: None

Absent: N. Ohler (1)

4. Discussion/Action: Director Vacancy Appointment and Oath of Office

MOTION: Director Hart moved to appoint William Waters as Director of the Tuolumne City Sanitary District effective immediately for a term ending in 2024 and direct the District Secretary to administer the Oath of Office. Director Feriani seconded, and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter, and J. Hart (3)

Nays: None

Abstain: None

Absent: N. Ohler (1)

5. Discussion/Action: Resolution No. 2023-10, approval of Notice of Completion for the WWCS Construction Project, Phase I

Director Feriani requested to see more clean up in the project areas. Director Hart reminded staff that the missing gravel around his parking area still needs to be replaced. CPO said he would follow-up with the contractor.

MOTION: Director Hart moved to approve Resolution 2023-10 accepting the Wastewater Collection System (Phase 1) Construction Project at a total cost of \$ 4,196,178.54, approving Change Orders 1 through 34, and authoring the General Manager to file a Notice of Completion. Director Easter seconded, and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter, J. Hart, and W. Waters (4)

Nays: None

Abstain: None

Absent: N. Ohler (1)

6. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an Operations/Collection System Report for the month of October 2023.

b) District General Manager Report by Dave Andres

- Status of Community Services District Formation Application
- State Revolving Fund Program Update
- General Manager Recruitment Schedule

c) WWCS Construction Status Reports by Forsgren Associates, Inc.

A WWCS Upgrade Projects status report for October 2023 was provided to the board.

7. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

No discussion heard.

8. Directors Comments

No comments heard.

9. Close Public Session at 6:29 PM

Open Session disclosure regarding Closed Session item pursuant to Government Code § 54957

- a. Public Employment – General Manager Recruitment
Review applicants

10. Reconvene Public Session at 6:42 PM

- a. Report of actions taken, if any, during closed session

Action taken: Direction was given to staff.

11. Director Feriani adjourned the meeting at 6:43 PM

Respectfully submitted:

Approved:

Brenda Bonillo
District Secretary

John Feriani
Board President