

**TUOLUMNE CITY SANITARY DISTRICT
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – REGULAR MEETING MINUTES
November 3, 2021 at 2 pm**

(Directors and staff were given the opportunity to attend the meeting in the Board Chambers or by Zoom Video/Teleconference)

DIRECTORS PRESENT:

John Feriani, President/Chair
Wren Easter, Vice President/Chair
Sam Gonzales

DIRECTORS ABSENT:

Jason Hart
William Waters

DISTRICT REPRESENTATIVES:

Dave Andres, General Manager
Brenda Bonillo, District Secretary
Ben Kikugawa, Chief Plant Operator

Members of the public participated via Zoom.

I. Director Feriani called the meeting to order at 2:15 pm and District Secretary conducted roll call.

II. Public Forum: (3 minutes per item maximum)

There were no members of the public wishing to speak and no correspondence was received for consideration.

III. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held October 6, 2021
- b) Approval of warrants for the month of October 2021
- c) Review of FY 2021/2022 Profit & Loss Report

MOTION: Director Gonzales moved to approve items of the Consent Calendar as presented. Director Easter seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter and S. Gonzales (3)

Nays: None

Abstain: None

Absent: J. Hart and W. Waters (2)

IV. Discussion/Action: Adoption of Resolution No. 2021-06, Proclaiming State of Emergency Re-Authorizing Remote Teleconference Meetings

MOTION: Director Feriani moved to adopt Resolution 2021-06 declaring a local emergency under AB 361 due to the COVID-19 pandemic. Director Gonzales seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter and S. Gonzales (3)

Nays: None

Abstain: None

Absent: J. Hart and W. Waters (2)

V. Discussion/Action: Adoption of Resolution No. 2021-07, accepting the annual financial statements and audit report for FY 2020/2021

MOTION: Director Gonzales moved to adopt Resolution 2021-07 accepting the Fiscal Year 2020-2021 Independent Audit's Report and Financial Statements. Director Easter seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter and S. Gonzales (3)

Nays: None

Abstain: None

Absent: J. Hart and W. Waters (2)

VI. Discussion/Action: Approval of Forsgren, Associates Task Order No. 21-03 Apple Colony Lift Station Alternative Analysis

Director Feriani request to continue the discussion to a future meeting. Directors Easter and Gonzales agreed.

VII. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an overview of the Operations/Collection System Report for the month of October 2021 and responded to questions.

b) District General Manager Report by Dave Andres

- Operational Staff – COVID-19
- LAFCo – Community Service District Formation
- Final Budget Approval – WWTP SRF Program

c) WWTP Construction Status Report

Forsgren Associates provided a status report for October 2021. The first phase is complete and the next phase will begin in January 2022.

VIII. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

a) Schedule of future activities

Mr. Andres reported that District staff is currently trying to setup a meeting with two County Supervisors and County staff to discuss issues related to the transfer of the Lighting District and the Underground Utilities District.

IX. Directors Comments

None heard.

X. Director Feriani adjourned the meeting at 2:33 p.m.

Respectfully submitted:

Approved:

Brenda Bonillo
District Secretary

John Feriani
Board President