

TUOLUMNE CITY SANITARY DISTRICT		
TCSD 18050 BOX FACTORY ROAD TUOLUMNE, CA 95379	REGULAR MEETING STAFF REPORT DECEMBER 1, 2021	PHONE: 209.928.3517 FAX: 209.928.4550 EMAIL: brendatsd@frontier.com

Agenda Item: IV

To: Board of Directors
 From: Dave Andres, General Manager
 Subject: District Meetings During COVID-19
 Date: November 23, 2021

Background: AB 361 was approved by the Governor on September 16, 2021. This legislation allows the district to meet remotely only after adopting a resolution declaring a “*proclaimed state of emergency.*” In order to meet remotely in the future your Board would need to adopt a resolution every thirty-days that meets the following requirements:

- Proclaims that an emergency exists; and
- One of the following circumstances exist:
 - State or local officials have recommended measures to promote social distancing (currently recommended for COVID 19)
 - The meeting was held to determine if an emergency exists
 - The majority of Board Members vote that as a result of the emergency, meeting in person would present imminent risk to health or safety of attendees.

Discussion: If your Board wishes to continue meeting remotely the attached Resolution 2021-08 will need to be adopted. I would recommend that we keep the current remote meetings in place through January, 2022, unless the Governor resends his emergency declaration sooner. This will avoid any disruptions that may require us to hold on-site meetings and then have to go back to remote meetings. If you wish to continue the remote meetings, we will need to cancel our regularly scheduled meeting on Wednesday, January 5, 2022 and schedule a Special Meeting on Monday, January 3, 2022 or Tuesday, January 4, 2022 in order to meet the 30-day requirement. However, if your Board wishes to end remote meetings, they will cease with the December meeting absent adopting the attached resolution.

Fiscal Impact: No additional costs are anticipated.

Attachment(s): Resolution 2021-08, Proclaiming a Local Emergency persists, Re-Ratifying the Proclamation of a State of Emergency.

Recommendation: Cancel the Regular Meeting scheduled for Wednesday, January 5, 2022 and schedule a Special Meeting for Tuesday, January 4, 2022 and adopt Resolution 2021-08.

Recommended Motion No. 1: I move to cancel the regular meeting scheduled for Wednesday, January 5, 2022 and schedule a special meeting on Monday, January 3, 2022 or Tuesday, January 4, 2022.

Recommended Motion No 2.: I move to adopt Resolution 2021-08 declaring a local emergency under AB 361 due to the COVID 19 pandemic.

