

**TUOLUMNE CITY SANITARY DISTRICT
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – SPECIAL MEETING MINUTES
January 4, 2022 at 2 pm**

(Directors and staff were given the opportunity to attend the meeting in the Board Chambers or by Zoom Video/Teleconference)

DIRECTORS PRESENT:	John Feriani, President/Chair Wren Easter, Vice President/Chair Jason Hart William Waters Sam Gonzales (left at 2:30 pm during item V.)
DIRECTORS ABSENT:	None
DISTRICT REPRESENTATIVES:	Dave Andres, General Manager Brenda Bonillo, District Secretary Ben Kikugawa, Chief Plant Operator Members of the public participated via Zoom.

I. Director Feriani called the meeting to order at 2:01 p.m. and District Secretary conducted roll call.

II. Public Forum: (3 minutes per item maximum)

There were no members of the public wishing to speak and no correspondence was received for consideration.

III. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held December 1, 2021
- b) Approval of warrants for the month of December 2021
- c) Review of FY 2021/2022 Profit & Loss Report

MOTION: Director Gonzales moved to approve items of the Consent Calendar as presented. Director Waters seconded and the motion carries by unanimous vote.

IV. Discussion/Action: Adoption of Resolution No. 2022-01, Proclaiming State of Emergency Re-Authorizing Remote Teleconference Meetings

MOTION: Director Waters moved to adopt Resolution 2022-01 declaring a local emergency under AB 361 due to the COVID-19 pandemic. Director Gonzales seconded and the motion carries by unanimous vote.

V. Discussion/Action: Approval of Forsgren, Associates Task Order No. 21-03 Apple Colony Lift Station Alternative Analysis

MOTION: Director Feriani moved to authorize the General Manager to negotiate a contract with Forsgren Associates to conduct a preliminary feasibility study and design for a cost not to exceed \$ 35,000. Director Hart seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter, J. Hart, and W. Waters (4)
Nays: None
Abstain: None
Absent: S. Gonzales (1)

VI. Discussion/Action: Potential WWTP Construction Project Change Order from James C. Cushman

Dave Andres request to continue the discussion to the next meeting.

VII. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an overview of the Operations/Collection System Report for the month of December 2021 and responded to questions.

b) District General Manager Report by Dave Andres

- Waste Discharge Requirements (WDR) – pH Levels
- Status of Community Service District (CSD) Application
- WWTP Upgrade Project – Anticipated Change Order
- COVID-19 Fiscal Relief for Special Districts

c) WWTP Construction Status Report

Mr. Andres reported that staff and consultants are working on a change order to address the need to include traffic-rated hatches on the new vault and that it be installed at driveway grade. Once the total costs are determined, I will advise your Board.

VIII. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

a) Schedule of future activities

Mr. Andres reported that District staff, board representatives from the TCSD and TPRD, county staff and two county supervisors met via video conference on November 17, 2021. The purpose of the meeting was to discuss the transfer of the Underground Utility District and the Lighting District to the new CSD. I have attached the agenda and background materials for your review. It was concluded that additional research would be needed to determine whether the county could agree to the transfer of these functions after the underground project is complete (estimated sometime in 2023). The county has indicated that only cities and counties can use PG&E's funds for Rule 20A undergrounding projects and that the light posts will need to come from the lighting district budget. We plan on getting back together on this issue in thirty-days. I will keep you informed on the outcome of these discussions.

Andres noted that a formal request will be sent to LAFCo to set a hearing date in February 2022.

IX. Directors Comments

No comments heard.

X. Director Feriani adjourned the meeting at 2:45 p.m.

Respectfully submitted:

Approved:

Brenda Bonillo
District Secretary

John Feriani
Board President