

TUOLUMNE CITY SANITARY DISTRICT

TCS
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TUOLUMNE, CA 95379

REGULAR MEETING STAFF REPORT April 3, 2024

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To: Board of Directors
From: Jeff Cooley, General Manager
Subject: Mandatory Special District Training
*2024 Sexual Harassment Prevention
*2024 Ethics AB 1234 Compliance
Date: April 3, 2024

Agenda Item: 5

Background: Every two-years management staff and Directors are required to take training classes on the Brown Act / Ethics Compliance and Sexual Harassment Prevention. In the March Board meeting Dave Andres presented the proposal to have Attorney Andy Pinasco of Neumiller and Beardslee conduct the mandatory training on both topics for a flat fee of \$1900.00. The total for the onsite training including the rental of the Tuolumne Community Resilience Center (TCRC) and to provide refreshments and lunch would be approximately \$2800.00.

Discussion: As this mandatory Director training is State requirement it is important that each management staff member and Director complete the training. According to staff the training can be taken online at no cost at the convenience of the management staff and Directors. It is assumed that several Directors have completed the online training. It is recommended that the Board approve the decision to have the Directors and management staff complete the required training online at no cost. It is also recommended to set a timeline for completion of the training for all management staff and Directors. This will also enable the District to save the approximate \$2800 for onsite training.

Fiscal Impact: None

Attachment(s): March Staff Report on Mandatory Special District Training.

Recommendation: Approve classes on the Brown Act / Ethics and Sexual Harassment Prevention for staff and Directors to be taken online. Additionally set a timeline for completion of the training.

Recommended Motion: I move to approve online training classes on the Brown Act / Ethics and Sexual Harassment Prevention for all management staff and Directors who have not completed the training and to set a timeline for completion of the required training.

BOARD ACTION:

<input type="checkbox"/> Resolution No _____	Moved by: _____	Second by: _____
_____AYES	_____NOES	_____ABSTAINED
_____ABSENT	<input type="checkbox"/> No Action Taken	