

**TUOLUMNE CITY SANITARY DISTRICT  
18050 BOX FACTORY ROAD  
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – REGULAR MEETING MINUTES  
October 6, 2021 at 2 pm**

(Directors and staff were given the opportunity to attend the meeting in the Board Chambers or by Zoom Video/Teleconference)

**DIRECTORS PRESENT:**

John Feriani, President/Chair  
Wren Easter, Vice President/Chair  
Sam Gonzales (arrived during III. at 2:05 pm)  
Jason Hart  
William Waters (left during item VI. 2:55 pm)

**DISTRICT REPRESENTATIVES:**

Dave Andres, General Manager  
Brenda Bonillo, District Secretary  
Ben Kikugawa, Chief Plant Operator

Members of the public participated via Zoom.

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I. Director Feriani called the meeting to order at 2:03 pm and District Secretary conducted roll call.

II. Public Forum: (3 minutes per item maximum)

*There were no members of the public wishing to speak and no correspondence was received for consideration.*

III. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held September 1, 2021
- b) Approval of warrants for the month of September 2021
- c) Review of FY 2021/2022 Profit & Loss Report
- d) Approval of Resolution No. 2021-04, Surplus of District Equipment
- e) Approval to apply for COVID-19 Fiscal Relief for Special Districts

***MOTION: Director Gonzales moved to approve items of the Consent Calendar as presented. Director Waters seconded and the motion carries by unanimous vote.***

IV. Discussion/Action: Approval of Forsgren, Associates Task Order No. 21-03 Apple Colony Lift Station Alternative Analysis and Amendment No. 1 to Task Order 21-01 Phase II Tailwater – Runoff Control Alternatives Analysis

Directors Feriani and Hart request to move Task Order No. 21-03 Apple Colony Lift Station Alternative Analysis to the November 3<sup>rd</sup> meeting to allow for additional time to review.

***MOTION: Director Hart moved to approve and authorize the General Manager to sign the professional services contract with Forsgren Associates: Amendment No. 1 to Task Order 21-01 for a cost not to exceed \$ 53,000. Director Gonzales seconded and the motion carries by unanimous vote.***

***MOTION: Director Waters moved to approve and authorize the General Manager to sign the professional services contract with Forsgren Associates: Task Order 21-03 Apple Colony Lift Station Alternative Analysis for a cost not to exceed \$ 72,000. No second received, motion did not carry.***

V. Discussion/Action: Adoption of Resolution No. 2021-03, Proclaiming State of Emergency Authorizing Remote Teleconference Meetings

**MOTION: Director Gonzales moved to adopt Resolution 2021-03 declaring a local emergency under AB 361 due to the COVID-19 pandemic. Director Gonzales seconded and the motion carries by the following vote:**

**Ayes: J. Feriani, W. Easter, J. Hart and S. Gonzales (4)**

**Nays: None**

**Abstain: W. Waters (1)**

**Absent: None**

VI. Discussion/Action: Approve and Authorize the General Manager to Approve Work Change Directives and Change Orders on State Revolving Fund Projects up to the approved contingency funding for the project

**MOTION: Director Gonzales moved to approve the Resolution 2021-05 authoring the General Manager to approve Change Orders and Work Change Directives up to the approval contingency amount on SRF and other state and/or federally funded construction projects. Director Easter seconded and the motion carries by the following vote:**

**Ayes: J. Feriani, W. Easter, J. Hart and S. Gonzales (4)**

**Nays: None**

**Abstain: None**

**Absent: W. Waters (1)**

VII. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa reviewed the Operations/Collection System Report for the month of September 2021 and responded to questions.

b) District General Manager Report by Dave Andres

- WWTP SRF Grant Project – Status
- LAFCo – Community Service District Formation

c) WWTP Construction Status Report

Forsgren Associates provided an update using Power Point presentation.

VIII. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

a) Schedule of future activities

During discussion item VII b., Mr. Andres reported he was involved in a video meeting with LAFCo representatives on September 30, 2021. The meeting centered around discussions of the report recommendations. Unfortunately, Supervisor Kirk could not attend. District staff is attempting to schedule another meeting with him to discuss the transfer of the Underground Utilities District and the Lighting District. Once we hold this meeting we can prepare a final comments to the draft report and hold a joint meeting with the Tuolumne Park & Recreation District.

IX. Directors Comments

None heard.

X. Director Feriani adjourned the meeting at 3:08 p.m.

Respectfully submitted:

Approved:

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Brenda Bonillo  
District Secretary

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John Feriani  
Board President