

## TUOLUMNE CITY SANITARY DISTRICT

TCS  
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TUOLUMNE, CA 95379

### REGULAR MEETING STAFF REPORT NOVEMBER 3, 2021

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To: Board of Directors  
From: Dave Andres, General Manager  
Subject: Management Report  
Date: October 28, 2021

Agenda Item: VII. b

I am currently working with staff on a number of activities. These activities include the following:

- **Operational Staff – COVID-19**

An employee of ours has been infected with COVID-19. The source of the infection appears to be due to an outside contact and not a result of activities at work. As a result of close contact with the infected employee, we are placing all operations employees on quarantine until November 6, 2021. With the exception of the employee(s) infected, our remaining employees will rotate to perform minimum daily services (similar to the weekend shift where one employee provides coverage – two hours maximum per day). The remaining employees can perform emergency repairs in the field, but we will use an outside contractor if customer contact is required. Employees will be on paid leave during this quarantine period.

- **LAFCo - Community Service District Formation**

District staff is currently trying to setup a meeting with two County Supervisors and County Staff to discuss issues related to the transfer of the Lighting District and the Underground Utilities District. We were waiting on background informational documents associated with the formation of the Lighting District, but have yet to receive this information from the County. We will go ahead and setup the meeting with or without this additional information in order to move this process on.

- **Final Budget Approval – WWTP SRF Program**

The District received the attached approval letter from the State Water Resources Control Board in respect to our wastewater treatment plant (WWTP) project. This approval letter allows us to submit reimbursement claims for costs associated with the construction phase of the project.