

TUOLUMNE CITY SANITARY DISTRICT

TCS
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379

REGULAR MEETING STAFF REPORT MARCH 6, 2024

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To: Board of Director
From: Dave Andres, General Manager
Subject: Mandatory Special District Training
Date: February 27, 2023

Agenda Item: 4

Background: Every two-years management staff and directors are required to take training classes on the Brown Act / Ethics and Sexual Harassment. Since only one Director is currently in compliance with these requirements, District staff requested a proposal from our Attorney, Andy Pinasco of Neumiller and Beardslee. He and another attorney from his office proposed to conduct the mandatory training on both topics for a flat fee of \$1900.00. Staff recommends that we rent the Tuolumne Community Resilience Center (TCRC) and provide refreshments and lunch. It is proposed to have at least four of our directors and staff attend if they have not had the training in the last two years. In addition, we proposed inviting all the Special District, County and other local agency staff and Board members to attend at a flat fee of \$35.00 which will include lunch & refreshments.

Discussion: While the only penalty for not taking this mandatory training is that we cannot reimburse Directors for travel or meeting attendance (It should be noted that the District does not currently reimburse for these activities), it still is a state requirement and is recommended to assist in educating the Board on these important issues. The training would take place over a five-to-six-hour period starting at 9:00AM and include a lunch break, so it would be a significant time commitment for each Director. The available dates are as follows: March 20th, March 27th, or April 17th, 2024. Your Board needs to decide if you wish to sponsor this in-house training or fulfill these requirements individually. Since this training has not been taken by most of the Directors in the past, staff recommends sponsoring this training as long as the Board members needing training attend.

Fiscal Impact: \$1900 for the trainers, plus up to \$800 for facility rental, refreshments, and lunch.

Attachment(s): None

Recommendation: Approve in-house training classes on the Brown Act / Ethics and Sexual Harassment.

Recommended Motion: I move to approve in-house training classes on the Brown Act / Ethics and Sexual Harassment by our Legal Counsel on (pick one) March 20th, March 27th, or April 17th, 2024 and authorize District staff take such actions as necessary to setup the training session for a cost not to exceed \$2700.

BOARD ACTION:

<input type="checkbox"/> Resolution No _____	Moved by: _____	Second by: _____
_____ AYES	_____ NOES	_____ ABSTAINED
_____ ABSENT	<input type="checkbox"/> No Action Taken	