

**TUOLUMNE CITY SANITARY DISTRICT
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – REGULAR MEETING MINUTES
December 1, 2021 at 2 pm**

(Directors and staff were given the opportunity to attend the meeting in the Board Chambers or by Zoom Video/Teleconference)

DIRECTORS PRESENT:

John Feriani, President/Chair
Wren Easter, Vice President/Chair
William Waters
Sam Gonzales (arrived during VI b. at 2:23 pm)

DIRECTORS ABSENT:

Jason Hart

DISTRICT REPRESENTATIVES:

Dave Andres, General Manager
Brenda Bonillo, District Secretary
Ben Kikugawa, Chief Plant Operator

Members of the public participated via Zoom.

I. Director Feriani called the meeting to order at 2:03 p.m. and District Secretary conducted roll call.

II. Public Forum: (3 minutes per item maximum)

There were no members of the public wishing to speak and no correspondence was received for consideration.

III. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held November 3, 2021
- b) Approval of warrants for the month of November 2021
- c) Review of FY 2021/2022 Profit & Loss Report
- d) Approval of TCSD Board of Directors Meeting Schedule for 2022

MOTION: Director Easter moved to approve items of the Consent Calendar as presented. Director Waters seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter and W. Waters (3)

Nays: None

Abstain: None

Absent: J. Hart and S. Gonzales (2)

IV. Discussion/Action: Adoption of Resolution No. 2021-08, Proclaiming State of Emergency Re-Authorizing Remote Teleconference Meetings

MOTION #1: Director Feriani moved to cancel the regular meeting scheduled for Wednesday, January 5, 2022 and schedule a special meeting on Tuesday, January 4, 2022 at 2 p.m.. Director Waters seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter and W. Waters (3)

Nays: None

Abstain: None

Absent: J. Hart and S. Gonzales (2)

IV. Discussion/Action: Adoption of Resolution No. 2021-08, Proclaiming State of Emergency Re-Authorizing Remote Teleconference Meetings - continued

MOTION #2: Director Feriani moved to adopt Resolution 2021-08 declaring a local emergency under AB 361 due to the COVID-19 pandemic. Director Waters seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter and W. Waters (3)

Nays: None

Abstain: None

Absent: J. Hart and S. Gonzales (2)

V. Discussion/Action: Appointment of Board President/Chair and Vice President/Chair effective January 1, 2022

MOTION: Director Waters moved to appoint Director Feriani as Chair/ President and Director Easter as Vice Chair/ Vice President. Director Easter seconded and the motion carries by the following vote:

Ayes: J. Feriani, W. Easter and W. Waters (3)

Nays: None

Abstain: None

Absent: J. Hart and S. Gonzales (2)

VI. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an overview of the Operations/Collection System Report for the month of November 2021 and responded to questions. A category 2 spill was reported on November 23, 2021 due to a grease blockage at Chestnut/Pine.

b) District General Manager Report by Dave Andres

- Waste Discharge Requirements (WDR) – pH Levels
- Status of Community Service District (CSD) Application
- WWTP Upgrade Project – Anticipated Change Order

c) WWTP Construction Status Report

Mr. Andres reported that staff and consultants are working on a change order to address the need to include traffic-rated hatches on the new vault and that it be installed at driveway grade. Once the total costs are determined, I will advise your Board.

VII. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

a) Schedule of future activities

Mr. Andres reported that staff is currently trying to set-up a meeting with two County Supervisors and County staff to discuss issues related to the transfer of the Lighting District and the Underground Utilities District.

IX. Directors Comments

Director Waters request to include the Apple Colony Lift Station discussion item to the January 2022 agenda.

X. Director Feriani adjourned the meeting at 2:33 p.m.

Respectfully submitted:

Approved:

Brenda Bonillo
District Secretary

John Feriani
Board President