

**TUOLUMNE CITY SANITARY DISTRICT  
18050 BOX FACTORY ROAD  
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – REGULAR MEETING MINUTES  
December 7, 2022 at 2 pm**

**DIRECTORS PRESENT:**

John Feriani, President/Chair  
Wren Easter, Vice Chair  
Sam Gonzales  
Nick Ohler

**DIRECTORS ABSENT:**

Jason Hart

**DISTRICT REPRESENTATIVES:**

Dave Andres, General Manager  
Brenda Bonillo, Office Manager  
Ben Kikugawa, CPO

No member of the public was present.

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I. Director Feriani called the meeting to order at 2:03 p.m.

II. Public Forum: (3 minutes per item maximum)

*There were no members of the public wishing to speak and no correspondence was received for consideration.*

III. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held October 5, 2022
- b) Approval of warrants for the months October and November 2022
- c) Review of FY 2022/2023 Profit & Loss Report
- d) Approval of TCSD Board of Directors Meeting Schedule for 2023

***MOTION: Director Gonzales moved to approve items of the Consent Calendar as presented. Director Easter seconded and the motion carries by the following vote:***

***Ayes: J. Feriani, W. Easter, S. Gonzales and N. Ohler (4)***

***Nays: None***

***Abstain: None***

***Absent: Jason Hart (1)***

IV. Discussion/Action: Appointment of Board President/Chair and Vice President/Chair effective January 1, 2023

***MOTION: Director Gonzales moved to appoint Director Feriani as Chair/President and Director Easter as Vice Chair/President beginning January 1, 2023. Director Ohler seconded and the motion carries by the following vote:***

***Ayes: J. Feriani, W. Easter, S. Gonzales and N. Ohler (4)***

***Nays: None***

***Abstain: None***

***Absent: Jason Hart (1)***

V. Discussion/Action: Adoption of Resolution No. 2022-10, accepting the annual financial statements and audit report for FY 2021/2022

**MOTION:** *Director Feriani moved to adopt Resolution 2022-10 accepting the Fiscal Year 2021-2022 Independent Auditor's Report and Financial Statements. Director Easter seconded and the motion carries by the following vote:*

*Ayes: J. Feriani, W. Easter, S. Gonzales and N. Ohler (4)*

*Nays: None*

*Abstain: None*

*Absent: Jason Hart (1)*

VI. Discussion/Action: General Manager Recruitment

**MOTION:** *Director Easter moved to authorize staff to initiate the recruitment process for a new General Manager in accordance with the attached flyer. Director Ohler seconded and the motion carries by the following vote:*

*Ayes: J. Feriani, W. Easter, S. Gonzales and N. Ohler (4)*

*Nays: None*

*Abstain: None*

*Absent: Jason Hart (1)*

VII. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an Operations/Collection System Report for the month of November 2022.

b) District General Manager Report by Dave Andres

- State Revolving Fund Program Update
- Update on Community Services District Formation Application
- Rural Community Assistance Corporation Construction Project Line of Credit
- AB 2449 – Summary of Revised Open Meeting Requirements
- Wastewater Collection System (WWCS) Construction Project
- TEDA Sewer Main Relocation Project

c) WWCS Construction Status Reports

Alan Driscoll, Forsgren Associates Inc. provided the board with WWCS Upgrade Projects status report for November 2022.

VIII. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

No discussion heard.

IX. Directors Comments

No comments heard.

X. Director Feriani adjourned the meeting at 3:16 PM.

Respectfully submitted:

Approved:

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Brenda Bonillo  
District Secretary

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John Feriani  
Board President