

## TUOLUMNE CITY SANITARY DISTRICT

TCSO  
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### REGULAR MEETING STAFF REPORT MAY 3, 2023

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To: Board of Directors  
From: Dave Andres, General Manager  
Subject: Management Report  
Date: February 17, 2022

Agenda Item: VI (b)

I am currently working with staff on a number of activities. These activities include the following:

- **Status of Community Services District (CSD) Application**

In respect to the CSD formation a public meeting is scheduled by the Tuolumne Park & Recreation District (TPRD) for April 26, 2023. I will provide a verbal update of what transpired at that meeting. District staff met with County staff and PG&E to discuss the Tuolumne Lighting District on February 27<sup>th</sup>, 2023. It was previously agreed to send an inquiry to PG&E to determine if the transfer of the Lighting District to the CSD was possible and if it would affect funding for the underground utilities project in Tuolumne. PG&E's representative indicated at the meeting that they did not care what entity managed the Lighting District as long as the payment came from the County in order to maintain the current rate schedule as the lights are owned and maintained by PG&E. The PG&E representative also indicated that as long as the Underground Utilities Project was authorized by the County they did not care who managed it. In addition, we have not received any proposed changes to the *Property Tax Sharing* Agreement. County Counsel has completed her review of the Property Tax Sharing Agreement, but we have not been privy to these changes as it has now been forwarded to the County Administrative Officer for her review. As you are aware there are no County property taxes subject to exchange in respect to the formation of the CSD.

- **State Revolving Fund Program Update**

The District has received an inquiry from the Department of Water Resources (DWR) State Revolving Fund (SRF) staff in respect to the cost associated with our proposed Phase 2 Wastewater Treatment Plant (WWTP) Project. As you may recall we were unable to construct three WWTP Projects during the initial phase due to lack of funding. These projects included: Paving around the Aeration Basin, the Effluent Disposal Pipeline Relocation, and Development and Integration of our Computer Control and Monitoring System at the WWTP, or commonly called a Supervisor Control and Data Acquisition (SCADA) System. We have also requested reimbursement for certain Phase 1 costs not covered by the original grant due to the funding

shortfall. I am encouraged that DWR staff is still considering funding these projects, but it is no guarantee that our projects will ultimately be approved. In addition, they may require these projects to be re-bid which will ultimately result in further delay and potentially higher costs. A summary of our request is as follows:

- A. **Construction - \$ 2,468,000**
  - Phase 1 - \$ 1,362,000 (completed)
  - Phase 2 - \$ 1,106,000
- B. **Pre-Purchased Material/Equipment - \$ 230,000**
  - Phase 2 - \$ 230,000
- C. **Land Purchase - \$ 0**
- D. **Change Order Contingency - \$ 291,903**
  - Phase 1 - \$ 76,853
  - Phase 2 - \$ 215,050
- E. **Allowance:**
  - Planning - \$ 30,000**
    - Phase 2 - \$ 30,000
  - Design - \$ 394,387**
    - Phase 1 - \$ 238,647
    - Phase 2 - \$ 155,740
  - Construction Management - \$ 431,220**
    - Phase 2 - \$ 431,220
  - Administration - \$ 47,648**
    - Phase 1 - \$ 4,648
    - Phase 2 - \$ 43,000
- Subtotal - E - \$ 903,255**
  - Phase 1 - \$ 243,295
  - Phase 2 - \$ 659,960
- Total - \$ 3,893,158**
  - Phase 1 - \$ 1,682,148
  - Phase 2 - \$ 2,211,010

We have yet to receive an update on this request. If we do not hear back from the State on this funding request by July 15, 2023, it will be my recommendation that we make application for additional funding. This is necessary in order to preserve our environmental documents and to proceed with future projects on a timely basis.

- **TEDA Sewer Main Relocation Project**

District staff is currently working on a permanent easement and maintenance agreement for our sewer main that is being relocated by the Tuolumne Economic Development Agency (TEDA). As you are aware TEDA's *Tuolumne Log Pond Dam Spillway Upgrade Project* requires the relocation of our sewer main off the existing dam structure. The plan requires the pipeline to be re-located to the east of the current dam site. The staff is currently waiting for a legal description before circulating a draft agreement. We have retained North Star Surveying and most of the fieldwork has been completed. When completed this agreement will be brought back to your Board for approval.

- **LAFCO Special District Representation**

The Local Agency Formation Commission (LAFCo) met on February 13<sup>th</sup>, 2023 to discuss the length of service and the process for filling the mid-term Special District Member Seats assigned to the Commission. Currently Special Districts have two members and an alternate assigned to the Commission. One of the special district Commission seats is assigned on a rotating basis to a representative of either the Tuolumne Utilities District (TUD), the Groveland Community Services District (GCSD), or the Twain Harte Community Services District (THCSD). This seat is referred to as the “focused” seat and is currently held by David Boatwright of TUD. It was agreed that this seat would serve a term that will expire in May 2024. It will then rotate to a representative of the GCSD. It was also agreed that the Special District “Alternate” seat will have a term that will expire in May 2024. The Alternate seat is currently held by Adam Artzer of the Tuolumne Fire District and the “alternate” attends meetings as a voting member when either of the LAFCo Special District members is unable to attend. The “At-large” member is John Feriani, and it was determined that the term for this seat expired in May 2022. Under LAFCo law, however, a member continues in the seat until replaced. The Special District Selection Committee met on April 10, 2023 and re-appointed John Feriani to serve the rest of the current term that ends in May 2026. All terms moving forward will be for four years. This will result in the next terms for the “Focused Seat” and the “At-large Seat” expiring in May 2028 which should be voted on prior to May 2024.

- **General Manager Recruitment**

We have received an application for the General Manager position. Once this recruitment cycle is completed we will bring this item up for discussion. We will keep you informed of any developments.