

**TUOLUMNE CITY SANITARY DISTRICT  
18050 BOX FACTORY ROAD  
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – SPECIAL MEETING MINUTES  
December 6, 2023 at 5 PM**

**DIRECTORS PRESENT:**

John Feriani, President/Chair  
Wren Easter, Vice President/Chair  
Jason Hart  
Nick Ohler  
William Waters

**DISTRICT REPRESENTATIVES:**

Dave Andres, General Manager  
Brenda Bonillo, Office Manager  
Ben Kikugawa, CPO - absent

A member of the public was present.

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1. Director Feriani called the meeting to order at 5:00 PM.

2. Public Forum: (3 minutes per item maximum)

*There were no members of the public wishing to speak and no correspondence was received for consideration.*

3. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held November 1, 2023
- b) Approval of warrants for the month of November 2023
- c) Review of FY 2023/2024 Profit & Loss Report
- d) Approval of TCSD 2024 Board Meeting Schedule
- e) Approval of Resolution 2023-12, Amending Resolution 2023-10-WWCS Construction Notice of Completion

***MOTION: Director Hart moved to approve items of the Consent Calendar as presented. Director Easter seconded, and the motion carries by unanimous vote.***

4. Discussion/Action: Appointment of Board President/Chair and Vice President/Chair effective January 1, 2024

***MOTION: Director Easter moved to appoint Feriani as President and Ohler as Vice President beginning January 1, 2024. Director Hart seconded, and the motion carries by unanimous vote.***

5. Discussion/Action: Adoption of Resolution No. 2023-11, accepting the annual financial statements and audit report for FY 2022/2023

***MOTION: Director Ohler moved to adopt Resolution 2023-11 accepting the Fiscal Year 2022/2023 Independent Auditor's Report and Financial Statements. Director Waters seconded, and the motion carries by unanimous vote.***

6. Discussion/Action: SWRCB State Revolving Fund (SRF) Applications

- a) Professional Service Agreements

***MOTION No. 1: Director Waters moved to approve the proposed SRF Grant applications as identified in the staff report as follows: Wastewater Treatment Plant and Wastewater Collection System Planning Grants at \$650,000 each, a Wastewater Treatment Plant construction grant for \$ 4,500,000 and a Wastewater Collection System construction grant for \$ 10,750,000. Director Hart seconded, and the motion carries by unanimous vote.***

Discussion/Action: SWRCB State Revolving Fund (SRF) Applications - continued

**MOTION No. 2: Director Hart moved to approve the attached contracts and Task Orders for professional services with Black Water Consulting Engineers and Forsgren Associates, Inc. as identified in the staff report and authorize the General Manager to sign. Director Ohler seconded, and the motion carries by unanimous vote.**

7. Staff Reports

- a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa was absent, but an Operations/Collection System Report was submitted for the month of November 2023.

- b) District General Manager Report by Dave Andres

- State Revolving Fund Program Update
- General Manager Recruitment Schedule
- Proposed Easements and Annexations Update

8. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

No discussion heard.

9. Directors Comments

No comments heard.

10. Close Public Session at 5:50 PM

Open Session disclosure regarding Closed Session item pursuant to Government Code § 54957

- a. Public Employment – General Manager Recruitment  
Review applicants

11. Reconvene Public Session at 6:11 PM

- a. Report of actions taken, if any, during closed session

**Action taken: Direction was given to staff.**

12. Director Feriani adjourned the meeting at 6:12 PM

Respectfully submitted:

Approved:

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Brenda Bonillo  
District Secretary

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John Feriani  
Board President