

## TUOLUMNE CITY SANITARY DISTRICT

TCS  
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### REGULAR MEETING STAFF REPORT OCTOBER 6, 2021

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To: Board of Directors  
From: Dave Andres, General Manager  
Subject: District Meetings During COVID 19  
Date: September 30, 2021

Agenda Item: V

Background: AB 361 was approved by the Governor on September 16, 2021. This legislation allows the district to meet remotely for our current meeting without declaring an emergency, but any subsequent remote meetings shall require a “*proclaimed state of emergency*” declaration by the Board of Directors. In order to meet remotely in the future your Board would need to adopt a resolution that meets the following requirements:

- Proclaims that an emergency exists; and
- One of the following circumstances exist:
  - State or local officials have recommended measures to promote social distancing (currently recommended for COVID 19)
  - The meeting was held to determine if an emergency exists
  - The majority of Board Members vote that as a result of the emergency, meeting in person would present imminent risk to health or safety of attendees.

Discussion: If your Board wishes to meet remotely the attached Resolution 2021-03 will need to be adopted. I would recommend that we keep the current remote meetings in place until at least January, 2022, unless the Governor resends his emergency declaration sooner. This will avoid any disruptions that may require us to hold on-site meetings and then have to go back to remote meetings. However, if your Board wishes to end remote meetings they would cease with our November meeting absent adopting the attached resolution.

Fiscal Impact: No additional costs are anticipated.

Attachment(s): “*Everything Local Public Agencies Need to Know about California’s New Rules on Virtual Meetings During the Pandemic*”; Resolution 2021-03;

Recommendation: Adopt resolution 2021-03.

Recommended Motion: I move to adopt Resolution 2021-03 declaring a local emergency under AB 361 due to the COVID 19 pandemic.