

**TUOLUMNE CITY SANITARY DISTRICT  
18050 BOX FACTORY ROAD  
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – REGULAR MEETING MINUTES  
November 6, 2024 at 6 PM**

**DIRECTORS PRESENT:**

John Feriani, President/Chair  
Nick Ohler, Vice President/Chair  
Wren Easter  
Jason Hart  
William Waters

**DISTRICT REPRESENTATIVES:**

Jeff Cooley, General Manager  
Brenda Bonillo, Office Manager  
Ben Kikugawa, CPO (via phone)

No members of the public were present.

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1. Director Feriani called the meeting to order at 6:05 PM.

2. Public Forum: (3 minutes per item maximum)

*District Secretary informed the board that Dave Andres is officially retired as of October 31, 2024.*

3. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held October 2, 2024
- b) Approval of warrants for the months of October 2024
- c) Review of FY 2024/2025 Profit & Loss Report

Chair Feriani requested to pull the Holt Solutions warrant for further discussion. Directors requested staff to provide a cost comparison for electric versus diesel Utility Terrain Vehicle, along with information pertaining to street legal driving.

***MOTION: Director Hart moved to approve the remaining items of the Consent Calendar as presented. Director Feriani seconded, and the motion carries by unanimous vote.***

4. Discussion/Action: Adoption of Resolution No. 2024-08, accepting the annual financial statements and audit report for FY 2023/2024

***MOTION: Director Ohler moved to adopt Resolution No. 2024-08, accepting the annual financial statements and audit Report for FY 2023/2024. Director Easter seconded, and the motion carried by unanimous vote.***

5. Discussion/Action: Award the WWTP Supervisory, Controls and Data Acquisition (SCADA) Improvements

***MOTION: Director Feriani moved to award the SCADA Improvements to Telstar Instruments for Phase I at a cost of \$ 266,596 to be completed by March 31, 2025. Phase II will be considered at a future meeting once a project extension has been approved by the State Revolving Fund (SRF). Director Hart seconded, and the motion carried by unanimous vote.***

6. Staff Reports

- a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an Operations/Collection System Report for the month of October 2024.

- b) District General Manager Report by Jeff Cooley

- WWTP Phase II Improvements
- Staff Projects
- SRF Staff Communications

7. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

No comments were heard.

8. Directors Comments

Director Feriani reported changes to LAFCo effective January 1, 2025. County staff will no longer provide support to LAFCo. A consultant will be contracted to provide the services. I will be attending the LAFCo conference this month.

9. Director Feriani adjourned the meeting at 7:04 PM

Respectfully submitted:

Approved:

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Brenda Bonillo  
District Secretary

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John Feriani  
Board President