

**TUOLUMNE CITY SANITARY DISTRICT
18050 BOX FACTORY ROAD
TUOLUMNE, CA 95379**

**BOARD OF DIRECTORS – SPECIAL MEETING MINUTES
September 2, 2025 at 6 PM**

DIRECTORS PRESENT: John Feriani, President/Chair
Jason Hart
William Waters

DIRECTORS ABSENT: Darrin Evans and Nick Ohler, Vice President/Chair

DISTRICT REPRESENTATIVES: Jeff Cooley, General Manager
Brenda Bonillo, Office Manager/District Secretary
Ben Kikugawa, CPO (via phone)

No members of the public were present.

1. Chair Feriani called the meeting to order at 6:02 PM.

2. Public Forum: (3 minutes per item maximum)

No members of the public were present to speak, and no correspondence was received for review.

3. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Special Meeting held July 1, 2025
- b) Approval of warrants for the months of July & August 2025
- c) Review of FY 2025/2026 Profit & Loss Report

MOTION: Director Hart moved to approve items of the Consent Calendar as presented. Director Waters seconded, and the motion carries by the following vote:

Ayes: J. Feriani, J. Hart and W. Waters (3)

Nays: None

Abstain: None

Absent: D. Evans and N. Ohler (2)

4. Discussion/Action: Bid award for the Sludge Dewatering, Hauling, and Disposal Project to the lowest responsible and responsive bidder

Staff offered future equipment and processing suggestions aimed at managing sludge more effectively and with cost savings. Implementation of these improvements may involve significant expenses, but such investments are considered necessary to ensure efficient sludge removal and compliance with environmental standards.

President Feriani stated he believes that it is not cost effective to design and construct sludge processing and drying equipment onsite but request staff to increase the annual sludge removal reserve budget to from \$ 50,000 to \$ 60,000 per year.

Discussion/Action: Bid award for the Sludge Dewatering, Hauling, and Disposal Project to the lowest responsible and responsive bidder - continued

MOTION: Director Hart moved to award the Sludge Dewatering, Hauling and Disposal Bid to the lowest responsible and responsive bidder P&H Senesac, Inc. at a cost of \$ 2,257.58 per ton and authorize the General Manager to take such actions as are necessary to have all the sludge removed from the treatment plant at a bid amount based on 73 tons not to exceed \$164,803.34 and a contingency for additional sludge removal above 73 tons not to exceed \$ 13,500. Director Waters seconded, and the motion carries by the following vote:

Ayes: J. Feriani, J. Hart and W. Waters (3)

Nays: None

Abstain: None

Absent: D. Evans and N. Ohler (2)

5. Discussion/Action: Consideration to amend the Board of Directors regular meeting schedule

MOTION: Director Hart moved to amend the Board of Directors regular meeting schedule, changing the meetings from the first Wednesday of each month to the first Tuesday of each month and continue with the meeting time at 6 PM. Director Waters seconded, and the motion carries by the following vote:

Ayes: J. Feriani, J. Hart and W. Waters (3)

Nays: None

Abstain: None

Absent: D. Evans and N. Ohler (2)

6. Staff Reports

a) Operations/Collection System Report by Ben Kikugawa

Mr. Kikugawa provided an Operations/Collection System Report for the months of July and August 2025 and responded to questions.

Discussion was heard about how staff are managing the clean-out process for homes in the Westside Cherry Valley subdivision, ensuring compliance with district standards and inspection requirements.

b) District General Manager Report by Jeff Cooley

- District Request for Assistance with Rate Study/Rate Analysis
- SCADA Improvement Project
- Staff Coordination with SRF Staff on Potential Planning Grants

7. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 mins max)

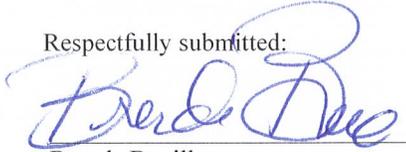
There were no comments received.

8. Directors Comments

President Feriani reported no new developments with LAFCO and confirmed that no meeting will be held this month. The County is experiencing issues related to the loss of qualified staff. Updates were requested on work task items for 2025, with the most significant items include the Prop 218 rate increase, Township line replacement, Personnel Handbook, and Energy Efficiency Project, which involves Wave Ox and Turbo Blowers. Evaluate the possibility of replacing the district's legal counsel and engineering services.

9. Chair Feriani adjourned the meeting at 6:57 PM

Respectfully submitted:



Brenda Bonillo
District Secretary

Approved:



John Feriani
Board President

