

SUPPLEMENTAL ATTACHMENT TO WASTEWATER APPLICATION FORM

The following information will be required when applying for certain types of discharges into District facilities. Additional information, studies, permits and/or agreements may be required by the Tuolumne City Sanitary District. Check applicable service request(s).

Holding Tank Waste (per Wastewater Discharge Ordinance Section 2.7.1):

Permit required for all discharges of holding tank waste into the sewer system. The application is generally required of motor home and recreation vehicle [RV] disposal facilities, as well as other pre-treatment facilities. Permit will state the following: location of discharge; time and day the discharges will occur; volume of discharges, including maximum discharges per time period; constituents and characteristics of discharge effluent; testing requirements; and other conditions and requirements as determined by the District based on the proposed facility.

Check if an Approved Permit is attached. Date issued: _____

Exceptions: Holding tank discharges having been inspected and approved by the District on a single residential family zoned property solely for the disposal of personal, intermittent holding tank discharges.

Grease Trap, Grease Interceptors and Oil Liquid Interceptors (per Wastewater Discharge Ordinance Sections 2.8.1, 2.8.2 et. seq.):

Any food service establishment, commercial kitchen, institutional kitchen, recreation or reception hall, or similar type facility; or any car wash, lube shop and/or automotive/heavy equipment repair shop or similar facility shall require an interceptor.

Type of facility to be constructed / remodeled: _____

Type of Interceptor to be constructed: Gravity Grease Interceptor;

Hydro Mechanical Grease Interceptor; or Oil Liquid Interceptor;

Interceptors shall be sized, designed and constructed in accordance with District Plans and Specifications. Owners shall be subject to compliance with the District's Fats, Oil and Grease (FOG) Program and appropriate District service fees requirements. All designs shall be submitted to the District for approval prior to installation.

District Engineer has approved the proposed design and plans are on file with the District.
Date of Approval: _____

Applicant informed of Recordkeeping Requirements (Waste Discharge Ordinance Section 2.8.13): Submittal of annual report of interceptor cleaning, maintenance and grease removal, and as requested by the District a chemical analysis of discharge contents. District will annually inspect facility at owners' expense.
Date Informed: _____

Existing Sewer Connection Request for Maintenance Agreement – New or Replacement Cleanout Installed on Lateral (per Wastewater Discharge Ordinance Section 2.13.2 or 2.13.3):

In the event a property owner either replaces a defective lateral cleanout or constructs a new lateral cleanout, the property owner may apply for a Maintenance Agreement with the District. On inspection by the District and a determination that such cleanout is installed in the appropriate

location as agreed on by the District, is in conformance with applicable District Standard Plans and Specifications and otherwise is easily accessible for maintenance purposes, the District may approve an agreement that provides for the District to own, operate and maintain that portion of the of the lateral downstream of the cleanout in the public easement and/or right-of-way.

- Check if a signed agreement is attached. Agreement subject to Board of Director and/or General Manager approval.

Common Lateral Use Agreement (per Wastewater Discharge Ordinance Section 2.14.2):

Applicant is requesting the use of a single lateral to serve more than one building and/or property. The District may enter into common lateral use agreement if no public sewer is available abutting the parcel and the extension of the existing sewer system to provide a separate lateral is either not possible and/or not feasible as determined by the District. The agreement must be signed by all property owners affected by the proposed location of the lateral and recorded on each separate parcel. List below the Assessor Parcel Numbers (APN's) and corresponding property owners for all properties affected:

- Deposit made for all costs associated with transaction: Deposit Amount: _____
Date _____
- Survey, legal description, easement dedication, sign-off by all property owners (if applicable), notarized signatures and approved agreement accepted by the District:
Date _____
- Easement recorded on property(s) at County Recorder's Office: Date _____

Extension or Improvement of District Facilities (per Wastewater Discharge Ordinance Section

3.1): In the event that adequate public sewer collection facilities are not immediately available to a property an extension to or improvement of the District's collection facilities shall be required at the property owner's expense. Applicant understands and agrees that the application shall be null and void after ninety (90) days unless an *Improvement of Facilities Agreement (Facilities Agreement)* is executed by the parties (Section 3.1.1.a). The applicant further understands and agrees that the application and *Facilities Agreement* shall be null, void and terminated after eighteen (18) months of execution, unless extended by the District Manager for up to twelve (12) additional months, for failure to complete construction of the facilities subject to the *Facilities Agreement* (3.1.1.b).

- Deposit made for all costs associated with transaction including an application fee per Section 3.1.1: Deposit Amount: _____ Date _____
- Survey, legal description, easement dedication, sign-off by all property owners (if applicable), notarized signatures and agreement received by the District:
Date _____
- Design Documents submitted and approved by District Engineer: Date _____

- Facilities Agreement* incorporating the approved Designed Documents are approved by the Board of Directors at the meeting held on: Date _____
- Agreement and/or Easement(s) recorded on property(s) at County Recorder's Office: Date _____
- As-built drawings submitted and approved by District Engineer: Date _____
- Reimbursement Agreement Approved : Yes No; Date Approved _____; Date Reimbursement Agreement Expires: _____

Waste Discharge Permit (per Wastewater Discharge Ordinance Section 3.2): A Wastewater Discharge Permit is required of all *Critical Users* as defined under Section 1.1 of the Waste Discharge Ordinance prior to connection or discharge into the District's Sewer Collection System. This requirement generally applies to facilities that have an average daily flow of 50,000 gallons per day or more, and/or discharges toxic pollutants in amounts as defined under Section 307(a) in the Federal Pollution Control Act (PL 92-500) or are otherwise determined by the District's General Manager to have a significant impact on the treatment and/or collection system.

- Application submitted and application fees paid per Section 3.2.2:
Fee Amount: _____ Date _____
- Construction Plans Submitted: Date _____
- Construction Plans Approved: Date _____
- Permit: Issue Date _____; Expiration Date _____
- General Monitoring Conditions: Discharge Reports Yes No; Frequency _____
Monitoring Reports Yes No; Frequency _____
Monitoring Facilities Required Yes No
Pretreatment Facilities Required Yes No
- Permit / Plan Approval Transferred to: Name _____
Address _____
City, State, Zip Code _____
Phone Number _____

Service Availability to New Subdivisions (per Wastewater Discharge Ordinance Section 4.7.1): Any subdivision of an existing parcel, or the creation of any new parcel(s) shall be subject to *Service Availability Charges* in accordance with Section 4.7. Such *Service Availability Charges* are for purposes of making available system capacity for the newly created parcel(s) and to ensure that all property owners pay their proportionate share of system costs. The applicant is responsible for all costs associated with the creation and approval of the *Service Availability Charges* including legal costs, financial evaluation and report preparation, election and other administrative costs.

- Deposit made for estimated costs associated with transaction per Section 4.7.1: Deposit

Amount: _____ Date _____ (Note: This is only an Estimate. Additional Charges may Apply once the Original Deposit is used up.)

Additional Deposit Required:

Amount: _____ Date _____

Service Availability Agreement incorporating the affected parcels and associated fees is submitted and approved by the Board of Directors at the meeting held on:

Date _____

Fees paid and Agreement recorded on property(s) at County Recorder's Office:

Date _____

Termination of Active Service on Existing Vacant Parcel(s) (per Wastewater Discharge Ordinance Section 4.7.2):

Vacant parcels in existence as of July 1, 2015 may request termination of active service and the elimination of monthly service fees.

District Staff verified that no habitable structure(s) or other active sewage generating fixtures exist on the property:

Reviewed by: Name _____ Date _____

Current Capacity Fee _____ ; Current Connection Fee _____

Owner(s) Certification (must include the signature(s) of all owner(s) of record on the property:

I (We) the undersigned certify under penalty of perjury as follows: 1. No sewage generating activities or fixtures are expected to be used and/or installed on the property within a two-year period of this application; 2. I (We) agree to pay to the District the current *Service Availability Charge* for this property; 3. I (We) agree to pay the difference between the cost of the connection and capacity fees applicable at the time active service is reestablished on the property and the amount of the total connection and capacity fees in effect at the time of termination of the active service; and 4. I (We) agree to disclose this information to anyone who may purchase this property from me (us).

Owner Name (Print) _____ Owner Name (Print) _____

Owner Signature _____ Owner Signature _____

Date _____ Date _____

For more than two owners add Name, Signature and Date to an additional sheet and attach.

Change of Use (per Wastewater Discharge Ordinance Section 5.1.6):

In the event an existing facility or structure is physically changed or modified, or if the current structure is re-purposed to another type of use, a new application must be completed and approved by the District. The subsequent change in use will result in a higher, lower or the same sewer demand flow classification.

Has there been actual or proposed change in zoning, land use permit or building permit:

Yes No If Yes, what is the proposed change _____

What is the current or past use of the property _____

What is the proposed use of the property _____

Will new structures be built and/or existing structures be remodeled: Describe _____

District staff has: Inspected Property: Date _____

Property requires: Additional Testing, Repairs or Upgrading: Describe: _____

Change of Use Effective Date _____

Connection Fees Required: Amount _____

Additional Information: _____

Temporary Suspension of Service (per Wastewater Discharge Ordinance Section 5.5):

In consideration of exceptional circumstances beyond the property owners' control which prevents habitation or use of the property, a temporary suspension of sewer service charges may be granted. Temporary suspensions may be granted on a month-to-month basis for **up to a maximum of six months**. Upon receipt of documentable delays in the reconstruction of the structure for reasons beyond the control of the property owner and approval by the General Manager, **an additional three month extension may be allowed.**

Reason for Temporary Suspension of Service: _____

(add additional information on a separate sheet as necessary)

Date Property Rendered Uninhabitable: _____

Inspected by District Staff: Date _____

I (We) hereby request a temporary suspension of sewer service charges for the property or properties subject to this application request. I (we) hereby certify under penalty of perjury that the property is uninhabitable do to circumstances beyond my (our) control. I (we) understand and agree as a condition to the approval of this *Temporary Suspension of Sewer Service Charges* that the sewer

charges will only be suspended for a period not to exceed six (6) months with a maximum extension not to exceed three (3) additional months under special circumstances and at the sole discretion of the District's General Manager. I (we) further understand and agree that even if the property or properties remain(s) uninhabitable beyond the temporary suspension of sewer service period I (we) am (are) responsible for the payment of *Sewer Service Charges*.

Owner Name (Print) _____ Owner Name (Print) _____

Owner Signature _____ Owner Signature _____

Date _____ Date _____

Approved by General Manager: Date _____

Conditions of Approval: _____

Signature of General Manager _____

Ownership Transfer of Private Sewer Facilities (per Wastewater Discharge

Ordinance Section 9.2) – Private Sanitary Sewer Facilities Acceptance Application:

Property owners' who install, improve, upgrade and/or repair *Private Sanitary Sewer Facilities* from the owner's property line to the District's sewer main in accordance with District construction standards may be eligible at the District's sole discretion for the acceptance of these facilities for future operations, maintenance and repair by the District.

Inspected by District Staff: Date _____

Report filed by District Staff, Engineer or other Consultant: Date _____

Agreement Required: Yes No

Are Improvement Plans, Fees and/or Easements Required: Yes No

If Yes, Date Submitted: _____

Survey, legal description, easement dedication, sign-off by all property owners (if applicable), notarized signatures and/or agreement received by the District:
Date _____

Construction Completed and Approved by District: Date _____

Fees paid and Agreement, maps, easements and/or other pertinent documents recorded on property(s) at County Recorder's Office:
Date _____