

## TUOLUMNE CITY SANITARY DISTRICT

TCS  
18050 BOX FACTORY ROAD  
TUOLUMNE, CA 95379

### REGULAR MEETING STAFF REPORT OCTOBER 4, 2023

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To: Board of Directors  
From: Dave Andres, General Manager  
Subject: Forsgren Associates Contract for Services  
Date: September 27, 2023

Agenda Item: 4

Background: District staff meets every two weeks via video with our consultants and engineers to discuss the status of our construction projects, compliance monitoring activities, grant activities, and future project planning. Our current contract with Forsgren Associates has provided master scheduling, meeting agendas, and meeting minutes for these bi-weekly meetings. In addition, Forsgren Associates provides Construction Management (CM) services to the District for the Wastewater Collection System (WWCS) project and also on the completed Wastewater Treatment Plant (WWTP) project. These services are all provided under a *Master Agreement* with Forsgren Associates. An amendment to our current agreement for CM services is required. The original scope-of-work was just an estimate based on the information we had at the time. Due to delays in approving activities by the state and additional time required by the contractor to complete construction the project timeline has increased substantially. The amendment is now consistent with the proposed schedule provided by Mozingo Construction for the completion of work. It should be pointed out that an additional amendment to our master agreement will be forthcoming as a result of the special funding the District received for the *WWTP Project*.

Discussion: In respect to Task Order 19-02, Amendment 02, the estimated costs covers a period ending June 30, 2024. This expense is well justified in keeping the various activities and compliance issues on schedule. In addition, with my pending retirement, it will provide continuity and maintain institutional knowledge for a new manager. The increase in construction management services is consistent with the current project schedule, but does not include any additional work that may result from the potential pending state approvals for the balance of the Carter Basin. All of these construction management costs are 100% state reimbursed.

Fiscal Impact: Task Order 19-02, Amendment No. 02 will cost an additional \$75,000 which is 100% state eligible for reimbursement under the State Revolving

Fund (SRF) program. The grand total for all services under this Task Order is \$675,000.

Attachment(s): Forsgren Task Order No: 19.02, Amendment No. 02.

Recommendation: Authorize General Manager to sign attached Task Order Agreements.

Recommended Motion: I move to authorize the General Manager to approve and sign Task Order 19-02, Amendment No. 02 at cost not to exceed an additional \$75,000.

**BOARD ACTION:**

<input type="checkbox"/> Resolution No _____	Moved by: _____	Second by: _____
_____ AYES	_____ NOES	_____ ABSTAINED
_____ ABSENT	<input type="checkbox"/> No Action Taken	