

TUOLUMNE CITY SANITARY DISTRICT

TCSD
18050 BOX FACTORY ROAD
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REGULAR MEETING STAFF REPORT OCTOBER 4, 2023

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To: Board of Directors
From: Dave Andres, General Manager
Subject: Management Report
Date: September 27, 2023

Agenda Item: 5(b)

I am currently working with staff on a number of activities. These activities include the following:

- **Status of Community Services District (CSD) Application**

The Board of Supervisors discussed the transfer of the Tuolumne City Street Lighting District (TCSLD) functions to the proposed Tuolumne Community Services District at their September 12, 2023 meeting. Direction was given to staff to wait on whether the Tuolumne Park and Recreation District (TPRD) Board of Directors was going to withdraw from the Community Services District (CSD) formation agreement. They also advised staff that they did not support forming a CSD with just the TCSLD and the Tuolumne City Sanitary District (TCSD). Subsequently, the TPRD voted to withdraw from the CSD formation agreement at their September 13, 2023 meeting, although the TPRD has not sent an official withdrawal to our District. Your Board may wish to discuss the future of the CSD under Item 6.

- **State Revolving Fund Program Update**

No new information has been provided by the State Water Resources Control Board (SWRCB) in respect to additional funding under the State Revolving Fund (SRF) program. As you are aware the state provided an additional \$2.2 million in new funds for the Wastewater Treatment Plant (WWTP). We are hoping that they will also provide additional funding for the Wastewater Collection System (WWCS) project to do additional work in the Carter Basin. I will keep you informed if there are any changes.

- **Easement - Tribal Relocation of Sewer Pipeline**

The District found a couple of typographical errors in the recorded *Easement and Maintenance Agreement* with the tribe in respect to the relocation of the sewer pipeline that was moved off the Dam structure near the WWTP. We have sent an amendment for Legal Counsel's review. Once that is completed we will send it to the Tribe for their signature. It will then be brought back to your Board for approval.

- **General Manager Recruitment Schedule**

The anticipated schedule for the General Manager recruitment is as follows:

- Close application process.....September 15, 2023
- Board review of applications in Closed Session.....October 4, 2023
- Interview period with selected candidates (Board to select date).....October 16-25, 2023
- Background check and contract negotiations.....October 25 – November 30, 2023
- Sign Contract with new GMDecember 6, 2023

- **WWCS Construction Completion**

Our staff and consultants are working to close out the construction activities on Phase 1 of the Wastewater Collection System (WWCS) Construction Project. Primary paving has been completed and the staff is working on a *Punch List* for the contractor to finalize the project. These items should be completed by the end of October 2023. Final reports and paperwork will be submitted to the State by early next year to complete the process.